

BOARD OF DIRECTORS MEETING – THURSDAY 3 APRIL 2025

Please find attached the agenda for the next Board of Directors meeting. The meeting will take place by **Webinar teleconference** – commencing at **1.00 pm to 5.10 pm**.

This meeting will be conducted in line with the Trust Values below:

- People feel cared for as individuals
- People feel safe, reassured and involved
- People feel teamwork, trust and respect sit at the heart of everything we do
- People feel confident we are making a difference.

AGENDA

25/

OPENING/STANDING ITEMS

No.	Item	Time	Purpose	Type	Presenter
001	Welcome and Apologies for Absence	1.00	To Note	Verbal	Acting Chairman
002	Confirmation of Quoracy		To Note	Verbal	Acting Chairman
003	Declaration of Interests		To Note	Enclosure	Acting Chairman
004	Minutes of Previous Meeting held on 6 February 2025		Approval	Enclosure	Acting Chairman
005	Matters Arising from the Minutes on 6 February 2025		Approval	Enclosure	Acting Chairman

People

No.	Item	Time	Purpose	Type	Presenter
006	2024 NHS Staff Survey (NSS)	1.10 (30 mins)	Discussion	Enclosure	Chief People Officer (CPO)

REGULATORY AND GOVERNANCE

No.	Item	Time	Purpose	Type	Presenter
007	Revision to the Trust Constitution	1.40 (5 mins)	Approval	Enclosure	Director of Corporate Governance (DCG)
008	Acting Chairman’s Report	1.45 (5 mins)	Information	Enclosure	Acting Chairman
009	Chief Executive’s (CE’s) Report	1.50 (10 mins)	Discussion	Enclosure	Chief Executive



010	Integrated Performance Report (IPR)	2.00 (30 mins)	Discussion	Enclosure	Chief Executive/ Executive Directors
010.1	Month 11 Finance Report		Information	Enclosure	Chief Finance Officer (CFO)
011	Report on Journey to Exit NHS Oversight Framework 4 (NOF4) and Integrated Improvement Plan (IIP)	2.30 (10 mins)	Discussion	Enclosure	Chief Strategy & Partnerships Officer (CSPO)
012	Significant Risk Register Report	2.40 (10 mins)	Assurance	Enclosure	Chief Nursing & Midwifery Officer (CNMO)

TEA/COFFEE BREAK 2:50 - 3:00 (10 MINS)

013	<p>Women's Care Group Maternity and Neonatal Assurance Group (MNAG) Chair's Report</p> <ul style="list-style-type: none"> • Clinical Negligence Scheme for Trusts (CNST) Compliance • Avoiding Term Admissions into Neonatal Unit (ATAIN) • Perinatal Quality Surveillance Tool (PQST) • Maternity Safety Support Programme (MSSP) • Maternity and Neonatal Improvement Programme (MNIP) • Neonatal Death Review • Maternity and Neonatal Independent Senior Advocate (MNISA) • Perinatal Culture and Leadership Programme (CLP) 	3.00 (10 mins)	Approval	Enclosure	CNMO/ Director of Midwifery (DoM)
014	Care Quality Commission (CQC) Update Report	3.10 (10 mins)	Assurance	Enclosure	CNMO
015	Safeguarding Annual Report 2023-24	3.20 (10 mins)	Approval	Enclosure	CNMO

016	Nurse Staffing Establishment Review for In-Patient Wards, Acute Medical Units (AMUs) and Emergency Departments (EDs)	3.30 (10 mins)	Approval	Enclosure	CNMO
017	Review of Never Events	3.40 (10 mins)	Information	Enclosure	CNMO
018	Annual Emergency Preparedness, Resilience and Response (EPPR) Report and National Assurance Outcome (2024)	3.50 (10 mins)	Assurance	Enclosure	Chief Operating Officer (COO)/ Head of EPPR

Quality and Safety
Patients
People
Partnerships
Sustainability

No.	Item	Time	Purpose	Type	Presenter
019	Board Committee – Chair Assurance Reports:	4.00			Board Committee Chairs
019.1	Quality and Safety Committee (Q&SC) – Chair Assurance Report	4.00 (10 mins)	Assurance	Enclosure	Chair Q&SC – Dr Andrew Catto
019.2	Nominations and Remuneration Committee (NRC) – Chair Assurance Report	4.10 (5 mins)	Approval	Enclosure	Chair NRC – Dr Andrew Catto
019.3	Finance and Performance Committee (FPC) – Chair Assurance Report	4.15 (10 mins)	Assurance	Enclosure	NED FPC member – Claudia Sykes on behalf of Chair FPC - Richard Oirschot
019.4	People and Culture Committee (P&CC) – Chair Assurance Report <ul style="list-style-type: none"> Equality, Diversity and Inclusion (EDI) (EDI is now a standing item on this committee/ board meeting as part of NHSE Equality 	4.25 (10 mins)	Assurance	Enclosure	Chair P&CC – Claudia Sykes



	Delivery System and so EDI can be considered in all meetings and key decisions. Please discuss and consider how this meeting/ decision may impact EDI and record this e.g. have an adverse or positive impact on staff or patients with protected characteristics e.g. race, age, disability etc.)				
019.5	Charitable Funds Committee (CFC) – Chair Assurance Report	4.35 (5 mins)	Assurance	Enclosure	Chair CFC - Claudia Sykes
019.6	Integrated Audit and Governance Committee (IAGC) – Chair Assurance Report	4.40 (10 mins)	Assurance	Enclosure	Chair IAGC - Dr Olu Olasode

CLOSING MATTERS

No.	Item	Time	Purpose	Type	Presenter
020	Any other business	4.50	Discussion	Verbal	All
021	Questions from the public – questions to be submitted in advance of meeting by 12.00 noon the day before meeting is held	4.55	Discussion	Verbal	All

Date of Next Meeting: Thursday 5 June 2025



